DocFind Instructions – Initial Enrollment

Step 1: Visit Aetna's website at www.aetna.com

Step 2: At the middle of the of the webpage on the right, click on "**Find A Doctor**"

Step 3: On right side of page under Guest, select **"Plan from an employer"** (*1st choice on the list*)

Step 4: Under Continue as a Guest, enter you zip code, city, state or county

Step 5: You will be asked to **"Select a Plan".** Use the Key below to help you make the correct selection:

If you are enrolling in	**DocFind Plan selection is…**
ACPOS II (NJ Direct PPO plans including NJ Educators)	Category Heading = **Aetna Open Access Plans** Plan Name = Aetna Choice POS II (Open Access)
Aetna Whole Health (Garden State plan)	Category Heading = **Aetna Whole Health Plan** Plan Name = (NJ) Aetna Whole Health New Jersey Choice POS II

Step 6: Click **CONTINUE** to search for the type of provider.